

#### FIND YOUR VOICE. SPEAK YOUR MIND.

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# PRIVACY POLICY

The Academy at Charlemont respects your privacy. We do not collect personal information from visitors to our Web site unless they voluntarily choose to provide such information to us. This Policy outlines how we handle information we learn about you from your visit to our Website.

## POLICY WITH RESPECT TO AGE OF USERS

The Academy at Charlemont is committed to protecting the privacy of children who may use our site, in accordance with the U.S. Children's Online Privacy Protection Act ("COPPA"). To that end, we do not knowingly collect personal information from children under the age of 13. If we become aware that a user of our site is under the age of 13, we will not maintain or use personal information provided by that user.

## INFORMATION WE COLLECT AND HOW WE COLLECT IT

Visitors to our Website may browse our pages without providing any personal information.

We collect personal information only when it is voluntarily and knowingly provided by visitors to our site. Visitors to our site may be required to enter personal information for certain purposes, such as requesting information about the School, completing applications for admission, registering for events, making purchases or making donations. We may also receive your personal information if you submit it to us when you communicate with us through our site or by email.

Note that transactions processed by a third-party vendor are subject to the vendor's policies.

## HOW WE USE YOUR INFORMATION

Unless prohibited under applicable law, we may use the information we collect from you to:

Send you information that you have requested.

Notify you of additional information about the School that may be of interest to you.

Process and follow up on applications and/or donations you make to the School.

Optimize or improve our services and operations.

Detect, investigate and prevent the illegal or inappropriate use of our Website.

## SHARING YOUR INFORMATION WITH OTHERS

We will not share your personal information with other organizations without your permission.

## DATA SECURITY, INTEGRITY, AND RETENTION

The security, integrity, and confidentiality of your information are extremely important to us. We have implemented technical, administrative and physical security measures that are designed to protect user information from unauthorized access, disclosure, use, and modification. From time to time, we review our information security procedures to consider appropriate new technology and methods. Please be aware though that, despite our best efforts, no security measures are perfect or impenetrable.

#### CHANGES TO THIS PRIVACY POLICY

From time to time, we may change this Privacy Policy to accommodate new technologies, industry practices, regulatory requirements or for other purposes. We will post such changes to this Website.

# **CONTACT US**

If you have a comment or question about this Privacy Policy, please contact us at academy@charlemont.org.

#### LINKS TO OTHER SITES

Our site contains links to other sites not owned or controlled by us and we are not responsible for the privacy practices of those sites. We encourage you to be aware when you leave our site or applications and to read the privacy policies of other sites that may collect your personal information.