



Application Procedures

The Visit

Before deciding to apply to The Academy, a prospective student should spend a day visiting the school and attending classes. An Academy student serves as a host for the visitor. Parents are also welcome to visit classes and to talk with teachers, the Director of Admissions and the Head of School. Arrangements for the visit should be made by calling (413) 339-4912. The visit will include a candidate interview with a member of the admissions committee, and a parent conversation with admissions staff.

Admissions Checklist

- Complete a Campus Visit Day
- Submit Application Form and Fee by February 1st
- Attach a current photo to the Application Form
- Complete the Student Essay
- Complete the Parent Essay
- Request a transcript and all testing/evaluation records from current school
- Submit the English Teacher Recommendation form for completion, to be sent directly to The Academy
- Submit the Math Teacher Recommendation form for completion, to be sent directly to The Academy
- For Home Schooled Students: submit course records or other documentation to support requested grade placement

Admissions Calendar for Entrance in the Fall

Fall or Winter Open House	Attendance not required but recommended
February 1	Admissions Application Deadline
February 15	Financial Aid Application Deadline
March 10	Admissions Decisions
April 10	Enrollment commitment deadline with a non-refundable deposit of \$750
After April 10	Late admissions as space is available.

Attach
applicant
photo here

Application for Admission

Applicant

Name: _____
LAST NAME FIRST NAME MIDDLE NAME NICKNAME

Male Female Self-identify _____ Date of proposed entrance: _____ For grade: _____

Mailing Address: _____
STREET

CITY STATE ZIP CODE () TELEPHONE

Date of birth: ____ / ____ / ____ E-mail address: _____
COUNTRY OF BIRTH

Town in which you reside: _____ Present school: _____ Present grade: _____

Address of school: _____
() TELEPHONE

Name of Principal or Head: _____

Siblings: (names and ages) _____

Has anyone else in your family ever attended The Academy? _____ Who? _____

Family Information

With whom does the applicant live? _____

Marital status of parents (please check one) Married Divorced Separated Single

Parent 1: _____

Home Address: _____
(if different from applicant)

Telephone: _____ Email Address: _____

Employer: _____ Occupation/Position: _____

Address: _____ Business telephone: () _____

College attended: _____ Secondary School attended: _____

Parent 2: _____

Home Address: _____
(if different from applicant)

Telephone: _____ Email Address: _____

Employer: _____ Occupation/Position: _____

Address: _____ Business telephone: () _____

College attended: _____ Secondary School attended: _____



Parent 3: _____

Home Address: _____
(if different from applicant)

Telephone: _____ Email Address: _____

Employer: _____ Occupation/Position: _____

Address: _____ Business telephone: (____)

College attended: _____ Secondary School attended: _____

Parent 4: _____

Home Address: _____
(if different from applicant)

Telephone: _____ Email Address: _____

Employer: _____ Occupation/Position: _____

Address: _____ Business telephone: (____)

College attended: _____ Secondary School attended: _____

Guardian: (if different) _____

Address: _____

_____ Telephone: (____)

Signatures

The undersigned agree that the information furnished on the Application form, together with all information and materials of any kind received by the admissions office from any source, shall be completely confidential and shall not be disclosed to anyone, including the candidate and the candidate's family, except as the Director of Admissions may elect to disclose for official purposes only.

Student: _____ Date: _____

Parent 1: _____ Date: _____

Parent 2: _____ Date: _____

Parent 3: _____ Date: _____

Parent 4: _____ Date: _____

Enclose a non-refundable application fee of \$50 with this application.
Please make check payable to The Academy at Charlemont.

The Academy at Charlemont does not discriminate on the basis of race, color, creed, handicap, national origin, sex, gender identity, or sexual orientation in the administration of its educational, admissions, and financial aid policies, or in any other programs and policies administered by The Academy.



Description of Prospective Student by Parent(s)

Please describe your child as objectively as possible. Please comment on strengths and weaknesses both at home and at school. What special abilities and/or special needs does your child have? What do you hope The Academy will be able to do for your child?
